Chairperson: Mel Baak

Minutes of the meeting held on
Wednesday 23rd September 2015

1. Welcome and Apologies

   Present: Mel Baak, Sam Wurst, Jo Wilsdon, Anne Franks, Karena Wilson, Leanne Clements, Nathan Arbon, Kylie Sawley, Brooke Hodgson, (Jocelyn Venning)
   Apologies: Julie Rackham, David Tilbrook, Anita Hook, Lesley Nitschke

2. Confirmation of minutes of previous meeting

   a. Moved by Mel Baak, seconded by Sam Wurst. Agreed by all.

3. Business arising from previous minutes

   a. DECD Staff Hours; Anne clarified that there is no set time of DECD Working hours as reported at the last meeting. They get paid an annual income and work any hours needed.
   b. External Review Report – No report received as yet.
   c. Student Road Safety / Car Parking / Drop Zones –
      i. Anne has met with 2 Council Staff and discussed the road safety around the school. New line markings will be laid to prevent parking on the front entrance on Mitchel Street and trees will be trimmed to allow better viewing. Roots of council trees onto oval will also be addressed by council. Hearing impaired signed to be raised in height and additional signs for speed limits and school zones will be added.
   d. Rowan Ramsay Award – Discussion held on nominations and voting. Decision made and secretary to organise award. (SSO’s)
   e. Geoff Brock Volunteer Award – Nominations held and secretary to organise award. (Bob Lloyd)
   f. ANZ Credit Card – has been received and now just needs to be activated and used.
   g. Bullying Audit – Present by Anne Franks
   h. Stone Primary Building – Simon Harley visited on 23/09/15 and work will begin in Week 7 of Term 4 to repair the building. This will mean a disruption to the junior primary classes for the last 3 weeks of school as they will need to move classrooms. Anne will work with staff on how best to manage this.

4. Correspondence

   a. In
      i. Susan Close from Gov South Australia, Parents in education summit to be held in Adelaide on 21st October. All parents invited to attend.

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5. **Principal’s Report**, Anne Franks presented, Please see Attachment A.

6. **Financial Report**, Presented by Jocelyn Thomas please see Attachment B
   
a. Reported that everything is on track, there are no areas of concern. Salaries are up with a transitional phase between staff leaving and new staff coming in but this will work itself out in long term. Outstanding debts are reducing. Next term we will have the interim budget to approve.

b. A new Delegation of Signatories Approval form was presented and ratified by Governing Council to include approval for credit card purchases. This has Anne Franks, Carolyn Lloyd, Davina Bellman, Jenny Stringer and Olga Smart listed, also added the Treasurer of the Council, Jocelyn Thomas as a signatory. Mel Baak moved that they all be accepted as signatories, Seconded by Kylie Sawley, all in favour.

7. **Education Committee Report**, Presented by Anne Franks
   
a. Allergy Aware Policy; Moved by Brooke Hodgson, Seconded by Leanne Clements all in favour. Please see Attachment C

b. Student Reporting Procedure – Moved by Mel Baak, seconded by Jocelyn Thomas all in favour. Please see Attachment D

8. **Staff Report**, Presented by Leanne Clements. Please see Attachment E
   
a. Jo Wilsdon also reported that the kids taken to Adelaide for Athletics Carnival were very successful. Well done to the North Eastern Area, 6 kids will also go to cricket SAPSASA next term.

   
a. Still progressing, Jocelyn is working on this as ongoing project.

b. Concerns raised over litter in areas of the school, Anne is aware of the increased number of rubbish and is working on this with the students.

   
a. Presented by Karena Wilson, points of interest in her report are
      
i. Karena still hasn’t heard about her grant for grounds upgrade
      
ii. The back of the kindy yard is messy but is a great learning area for kids to get involved in building projects and learning to work together. Karena has noticed the
kids are engaged in this area rather than riding the bikes which has always been a
favourite past time for students.

iii. Children are all engaged in the signing in process for each day which is helping the
children learn to write their names.

11. Parent Club Report, Present by Brooke Hodgson. Please see Attachment G

a. Parent club has been busy fundraising this last term with 3 major fundraising events
being run for Op Shop, Sports Day Catering and Football Dinner. These have not been
entered into the budget yet. These will be reported in the next report but a fantastic
effort with approximately $7000.00 raised between these three events and great
support from the school community at each event as well.

12. SRC Report Presented By Anne Franks. Please see Attachment H

13. Round Table / Any other business

a. Sam asked if the school does a snake aware policy, Anne advised that no we do not.
b. Sam asked about an ICT Audit for Security and let Anne know there is an option to get
this done through DECD but at a cost to the school.
c. Nathan brought up a concern about the state of the sports equipment at present, Anne
will look into this.
d. Results of the Student Free Day survey are in and majority of parents voted for a
Monday or a Friday to be used as Student Free Days, Governing Council will keep this in
mind when approving student free days in the future.
e. Discussion held on the handling of recent incident in the community. Anne would like to
re-iterate that DECD Policies have been adhered to and wording of notices has been
approved by DECD and the family involved. Family has requested privacy and we as a
school community will be respected this.
f. Governing Council discussed the new format of pre-reading all reports. While it was a
little messy with date changes for this meeting it was agreed to continue this format for
the next meeting. All reports will need to be sent out to all members of Governing
Council prior to the meeting to allow for members to read before the meeting is held.

14. Student Free Day Proposal for Monday 9th November, Week 5 for PAT/Maths PAT R Running
Records. Moved by Anne, seconded by Kylie Sawley. All in favour.

15. Next Meeting Date Term 4, Week 3 Wednesday 28th October 2015

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