Minutes for the meeting held on
Wednesday 18th June 2014 at 7.00 pm in the Library

1. Welcome and Apologies

   Apologies: None

2. Guest Speaker: SRC Representative to give an overview of SRC events. Sophie Crouch attended tonight's Governing Council meeting and presented a report on progress and ideas from SRC. Thank you Sophie, well done. Please see Attachment A

Discussion held on sandpit suggestion from SRC, Anne working with DEDS to ensure it's a safe and worthwhile venture. Site suggestions are around the edge of the oval near the long jump where the kids currently dig anyway.

Brooke to send a letter to SRC letting them know of progress so far.

3. Confirmation of minutes of previous meeting
   Monika Jackson 1st, Julie Rackham 2nd, all approved.

4. Business arising from previous minutes
   a. Thank you letter to go to Terry Sizer for her visit last meeting. Liaise with Mel to write this as Brooke not in attendance.
   b. Handed declaration of not for profit to secretary – Brooke to chase with Anne.
   c. Fridge cleaning, parents will be asked to volunteer time at start of every term as is done with reading etc.

5. Correspondence
   b. In – Kindy approval for extension in and out
   c. In – Letter from the Minister for Education, re federal government plans. Brooke and Mel to draft a letter of response.
   d. Out – Letter to Kindy re approval of extension of grounds.
6. **Principal’s Report**, Presented by Anne, see **Attachment B**

7. **Financial Report and budget approval**, presented by Stephen Duffield, see **Attachment C** *(Not available electronically)*
   
   - Request put forward to Finance Committee to increase the budget line by $1200, to replenish stock of sport equipment used specifically for PE. Stephen moved, Brooke Seconded, all in favour.
   
   - DECS suggested each school organise a Debit Card for the school to use rather than staff paying for goods themselves, in particular online training registrations are done on personal cards. Stephen moved, Julie Rackham seconded all in favour.
   
   - Bad Debts, In the last 2 newsletters there have been reminders to families to pay their fees. For the 2013 period, $30 is still outstanding. $4660.75 is outstanding for 2014. All funds are being managed, in process to move to debt collection.

8. **Education Committee Report** – Presented by Jo Wilsdon, Please see **Attachment D**

9. **Grounds/Building Report**
   
   a. Anne asked to look into cost and options for the possible installation of gates on the entrances to the school and report back to GC
   
   b. Jocelyn Venning joined grounds committee, and has some great ideas. She will work with Jo Piggett on ideas for a sensory garden.

10. **Kindy Report** presented by Jacqui Merkel. Please see **Attachment E**

11. **Parent Club Report**; no report from Parent Club, as not enough members present for the meeting to go ahead.

12. **Round Table / Any other business**
   
   a. Possible new date for Term 3 Governing Council Meeting; Week 4; Wednesday 7pm. Brooke to send reminders – 13th August.
   
   b. Bus Routes –Question asked how often the bus routes are reviewed, this is every 18 months by Ashley Smith manages from Adelaide. Question asked why the Redhill bus runs opposite direction in afternoon as it does in the morning, this means it will make first on, last off instead of possible 1st on, 1st off which is preferable to all students. Anne thanks us for our historical advice and will send out a survey to the bus community that this effects. Anne has asked for local knowledge of anyone capable for being a back up bus driver in the event of illness. Emma Grossman to approach Geoff Smith who is licenced and may be available and report to Anne.
   
   c. GC Review of Site Improvement Plan – being taken care of by Education Committee.

_A Caring Place To Learn_
d. Filling of vacant position on GC – we do need to replace this. Mel moved that we offer both Jocelyn and Janet Redden to co-opt on the governing council until next year when elections will be held again. Seconded by Brooke, all in Favour.

e. Band Camp was held in Port Hughes, 7 students attended the event from Crystal Brook and a concert was held to showcase their hard work. The concert was a huge success, congratulations to those students.

f. Mel raised the topic that this week is Refugee week, and refugee day is this Friday. Anne or SRC will raise the issue at this weeks assembly to help raise awareness to the community at the variety of nationalities and backgrounds that are present in Australia. Mel has offered that her husband Kuol is a refugee and has an interesting story he could share.

13. Staff Report, presented by Luke Davis, see Attachment F

14. Next Meeting Date

   Wednesday 13th August 2014, 7pm in the library.

A Caring Place To Learn
Assembly
On Friday the 11th of April, the SRC Leaders held an ANZAC Day assembly with the assistance of the room 7 and room 10. Our special guest speaker was Matt Gulin. Mr Gulin spoke a bit about what ANZAC Day means to him and why we commemorate ANZAC Day.

Room 7 and room 10 held a tribute to the 51 fallen soldiers from Crystal Brook and the surrounding areas that lost their life protecting our country. Student’s fantastic work on ANZAC day was also displayed.

The Easter raffle was a great success again this year. The SRC Leaders enjoyed going to Port Pirie to buy all the supplies we needed for the raffle. At the assembly in week 10 all the SRC went on stage to pick a ticket out of the box and announce a lucky winner. Special thanks to all the people who sold and bought tickets.

At future assemblies, the SRC will start to give out the “quietest class” award. The winning class will receive a trophy to look after until the next assembly.

Sandpit
After it was raised during SRC meetings, the SRC sent a letter to the parent club requesting funding for a new sandpit on the oval.

Casual day
We are planning on having a casual day before the end of term (Friday week 10?) Students will need to bring a gold coin donation with money raised going towards new sports equipment.

Lunchtime activities
In week 7 and 8, there have been lunch time activities. Activities have included basketball in the gym, loom bands, bocce, colouring in or free time on the computer. The SRC have discussed with classes what improvements we could make to lunchtime activities and what activities they might like in the future.

Juiceys
Even though it’s cold, we continue to sell Juiceys at Friday lunchtimes. We have discussed other foods to sell during the colder weather.

Cheers,
Principal’ Report – Governing Council Week 8 Term 2 2014
Using DECD Improvement and Accountability Framework (DIAT)

LEARN

Staff learning:
- Ann Baker – Natural Maths Strategies, using, sharing with peers and explicitly teaching students
- Mathemagician in Residence – Ann Baker – in school working with two classes and three teachers – Tracey Burns, Amanda Bowman and Annette Boughen – there is one more session in Term 3
- “Teaching Reading Comprehension Strategies” and “Writing Book” – Sheena Cameron / Louise Dempsey, using, sharing and explicitly teaching
- Disability Standards for Education online training in preparation for Nationally Consistent Disability
- Data Collection over next 10 weeks
- Designing a local Curriculum – Rosaline Kerin – Student Free Day
- Engaging Challenging Students – Student Support Officers – Student Free Day
- Finance Officer training – Rob Larson – Student Free Day
- IT Hub for IT Support Officer
- Classes – sharing learning at Assemblies
- Anne – Module 2 for Principals – “Building a Culture of Improvement and Accountability”

LEAD

- Intervention Groups (Primary & Junior Primary) – Luke Davis and Julie Gambling – using data, working with teachers and students to improve student learning – data is supporting growth
- Review Site Improvement Plan – Anne Franks – work with teaching staff reforming SIP to be about students on front page – what do we value on current plan, what are we doing to support learning at a site, what data do we use so we can monitor progress with student learning?
- Teaching staff in staff meeting sharing and leading good practice in target areas of the Site Improvement Plan
- Staff meeting with line managers for Performance Development – written feedback given
- SRC Leaders and class representatives – leading assemblies, recycling, juicies, planning Casual Day, lunch time activities
- Teachers trained and being trained (Jodie, Tracey, Amanda, Annette, to mentor classroom teachers in “Natural Maths Strategies”

CONNECT

- Upper Mid North Partnership – training and meeting days in Port Pirie, executive meeting in Laura
- Upper Mid North Partnership – student free day – learning for all staff at Laura on Friday 6th June – Finance / Engaging Challenging Students / Your place: Designing a local curriculum / Kindy – Pre School training
- Connect with local community during Reconciliation Week – bringing community member into work with students and staff
- Luke – Leadership Development Profiles consultation
- Connect with DECD and other agencies (Speech Pathologist / Psychologist / Interagency Support Coordinator / Disability Coordinator / Families SA / Paediatrician) to support student learning and up skill staff with their work with students with disability and behaviour needs

‘A caring place to learn’
16th June Education Committee Notes

Present: Anne, Jo, Debbie, Jodie

Apologies: Mel and Megan. Brooke has stepped down from being on this committee.

- Proof read the Updated Code of Behaviour and the Student Behaviour Management Procedure. Edited and made changes where appropriate.

- Reviewed the Site Improvement Plan. Anne explained the focus/action and targets. We also looked at the operational plan for 2014. Reviewed the vision statement of this plan and agreed that it was fine to keep.

- Next meeting we are looking at the Bad debts policy which Caroline has been working on, along with the Evacuation plan that Helen has done a large amount of work revamping, and the Drug Incident Management Procedure.
Kindy Governing Council

- NQS assessment is on Tuesday July 1st - staff are really busy preparing evidence for all quality areas, seven in total. Had a Kindy closure day on 5th June to review QIP and our progress. Karena is really grateful for staff and families' support.

- Working bee - very successful, achieved all jobs on our list to make yard more challenging and interesting for children. The results have been really positively and extremely well received by children this week.

- Thank you to Governing Council for supporting our proposal to extend our yard. This is very positive for our Kindy and our outdoor environment. We will involve Simon Harley in this project and no works will commence until 2015.

- We are having a small camp fire tomorrow in Kindy yard and have asked some siblings of our Aboriginal children to join us. This is an activity as part of our Reconciliation week activities. We have done a risk assessment to ensure safety of children and yard.

- We would like to invite junior primary classes on separate occasions to Kindy to enjoy our outdoor physical environment in term 3.
Room 1
Continuing our theme on dinosaurs

- Writing with punctuation as our focus (from concepts of print, reading). Children can try capitals, fullstopping, ?
  !, ""."". They report back at the end of writing time and let the class group know what they've tried.
- Beginning work on fractions in Maths. Halves and quarters of shapes and even numbers.
- We have fare welled our student teacher, Holly Joyce.

Room 2
Theme: Dinosaurs

We had our assembly last week highlighting our visual art about Dinosaurs, skeletons in Health and the weather in
Science as well as eating children in music.

In Maths, we have been using the secret code and strategies such as: subtilising, turnarounds, count on, count back
and rainbow facts.

We have been focusing on team work like a football, netball or hockey team. Room 2 is a great place to be!

Room 4

We are continuing our learning theme of Toys and Games. We had an excursion to the town museum to look at past
Toys. We took photos of the toys and wrote information about them. In Technology we made aboriginal toys and
Toys that were played with before electricity. At the end of the term, we are visiting the toy museum at Wilmington.

We have had a preservice teacher Jenna Chapman in our class for 4 weeks this term. She continued with the toy
them and was successful in her role due to great preparation, clear communication and positive relationships with
students.

Room 10

- Visit to Willochra (History) Students interviewing residents about their childhood, daily jobs, school etc.
  Currently writing a diary about 'a day in the life'
- Maths - money, problem solving (Ann Baker Natural Maths strategies), landmark numbers, rainbow facts,
  friendly numbers, multiplication, division
- Literacy - story writing, punctuation, editing, guided reading, grammar, comprehension, language features
  in contemporary texts, points of view in texts
- Art - string stenciling, paper plate art, collage
- Drama - writing scripts, role play

Room 5

- Maths - Learning new Ann Baker Natural Maths Strategies such as landmark numbers and number splitting.
  Using these strategies to complete Maths cards from orange Maths box

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Room 7
- Tracey went to Kaye Lowe (Literacy) workshop and used 2 ideas in the classroom
  - Daily 10 minute write (following 10 minute intro session)
  - Quick spell – 5 words then kids source the spelling of
- Ann Baker Maths in Residence training was held in room 7. Ann did a lesson with the students on fractions which was observed by 3 Crystal Brook PS teachers and teachers from the cluster.
- Had 3rd year preservice teacher for 4 weeks as well as 6 lead up days. The students enjoyed having her in the class, especially her ‘techno savvy’ lessons.
- Geography – continents, Asia
- Maths – fractions, number strategies, place value, roman numeral classification
- Science – solids, liquids and gases
- NAPLAN completed by year 5 students in week 3
- Assembly run by class in week 5 was awesome
- Currently doing PAT reading Comprehension and PAT Maths tests

Room 8
- In English we have been looking at the skeleton of a story
  - Bright idea or hook for your audience
  - Backbone – theme that follows through the whole story
  - Middle or the guts – events
  - Bones of the story - Descriptions (who, what, when, where, how, why)
  - Muscles – senses (feelings, see, hear, taste, smell etc)
- Maths – decimals and percentages, 3D shapes and properties
- History – completed individual topics on Ancient Egypt – now going into more detailed analysis
- Science – working on elements, pure substances, compounds, mixtures, forming a fair test
- Assembly – all did well working on their presentation of Ancient Egypt

Counsellor / Special Needs Coordinator
- Lunchtime activities have been running successfully for the past two weeks, many students have been attending
- Indoor soccer world cup – weeks 9/10 for all students
- Bullying audit currently being collated – results will be published in the newsletter
- Primary Numeracy intervention group have been working on number strategies and literacy intervention group have been working on narrative writing (editing, spelling)
**NIT**

**IP Science R-2**
Weather in my world – creating weather reports, looking at cloud formations, types of weather and how it affects us

Water works – sources of water, how it’s collected, transported, accessed and used

**IP Art** – Dinosaur theme
Using a variety of techniques and mediums to create dinosaur art including – dino eggs, making salt dough, fossils, and dino silhouettes

**Health R-5** – Healthy happy me
Fact or fishy? Quiz relating to health topics covered was lots of fun. Teams worked cooperatively to answer questions in a game show setting